

RAGFL MLXchange/Supra Interface!

Subscribers can check keybox access times, showing activity and assign KeyBoxes to listings, in MLXchange!

There are three Places you can Access the Supra Functions in MLXchange!

1. Listing Maintenance

The screenshot shows the 'Listing Summary' page for a property with ML# 999999. The 'Links' dropdown menu is open, and 'Supra Keybox' is selected. A dialog box titled 'Supra Keybox -- Web Page Dialog' is open, showing the following options:

- View Supra Keybox Settings
- Supra Keybox Showing Report
- Assign Supra Keybox

Select "Supra Keybox" from the Links drop down list and the Supra Keybox Window will appear. Click one of the 3 icons to perform that function. This is a perfect time to Assign a Keybox to your NEW listing!

2. Listing Results Screen

The screenshot shows a table of listings with the following columns: #, ML #, Images, Broker Code, Address, Area, Location, BRV's, BTHV's. The first listing is highlighted, and the 'Supra Keybox' icon is circled in the 'Info' column.

#	ML #	Images	Broker Code	Address	Area	Location	BRV's	BTHV's
1					200	O-GOSHEN	6	4.2
2	356829	7	RAND12	28 OAKCREST DR	200		4	2.1
3	374015	8	RAND12	8 PARKWAY	Supra Keybox		5	3.1

As the mouse hovers over the Info icon, click on the Supra Keybox image and the Supra window will appear. Click on one of the 3 Supra icons to select that function.

3. Listing Detail Screen

The screenshot shows the 'Listing Detail' page for a property with ML# 999999. The 'Supra Keybox' icon is highlighted in the left sidebar. A dialog box titled 'Supra Keybox -- Web Page Dialog' is open, showing the following options:

- View Supra Keybox Settings
- Supra Keybox Showing Report
- Assign Supra Keybox

Click the Supra Keybox icon and the Supra window will appear. Click on of the 3 icons to perform that function.

Supra Keybox Reference – click on one of the Supra icons to perform that function.

Which icons appear, depend on your log in and listing information



- View Supra Keybox Settings - Displays Keybox settings/access times if a Keybox is assigned to the listing. **Screen (1)**
- Supra Keybox Showing Report - Displays Showing Report (available only to listing agent or office). **Screen (2)**
- Assign Supra Keybox - Displays window to allow KeyBox to be assigned to listing (available only to listing agent or office, requires box serial number and box shackle code) **Screen (3)**

(1) KeyBox Settings/Access Times Screen Shot

Supra KeyBox Settings Report

KeyBox Serial#: 20063457 MLS#: 999999 [Log on to KIM](#)

Address: 123 Any St
NY 10970 [Print Page](#)

KeyBox Type: iBox
CBS Code Required: No
Feedback: No
Timed Access: No
KeyBox access hours: 24-Hr Access

Memo:

(2) Showing Activity Report Screen Shot

Supra Showing Activity Report

KeyBox Serial#: 7115420 MLS#: 999999 [Log on to KIM](#)

Address: 123 Any St Assigned By: -
NY 10924 Agent: Sally Agent ABCD01 [Print Page](#)

Date	Key Serial	Keyholder	Keyholder Phone	Office	Office Phone
Oct 11 2004 1:28PM	71847	John Bartels	(909) 999-9999	Century 21 E and M Williams Rlty	(845) 294-9415
Oct 13 2004 6:09PM	71830	Ann Schabillon	(845) 986-1251	Century 21 Peck Realty	(845) 986-3333
Oct 14 2004 10:41AM	51752	Cindy Lloyd	(845) 258-3282	Claudia Vaccaro Real Estate	(845) 986-7500

(3) Assign KeyBox Screen Shot: Enter box # and shackle Code, click "Save"

Assign Supra KeyBox

KeyBox Serial#: 123 Any St MLS#: 999999 [Log on to KIM](#)

Address: 123 Any St
MONTECELLO NY 12701 [Print Page](#)

KeyBox Serial Number:

Shackle Code:

[Save](#)

- It is not necessary to log into the Supra web site to perform these functions.
- KeyBoxes can be assigned IMMEDIATELY after a new listing is entered.
- Broker/Owners and Office Managers can see KeyBox showing activity for listings belonging to their office or their firm. (A Keybox *must* be assigned to a listing for Showing Activity to be available)
- When a KeyBox is assigned to a new listing it is automatically unassigned from its current listing.
- Take advantage of this new capability! Start assigning KeyBoxes to your listings ***today!***

Showing Activity Updated Daily!